



36th Annual Arts in the Park Festival
Spring ~ May 26th & 27th, 2012
 (Deadline February 15, 2012)

For office use only

Check # _____
 Amount _____
 Jury _____ Spring _____ Fall _____
 Date Rcvd _____ Entered _____
 New Mbr _____ Mbr exp _____
 Accepted _____ Not Accepted _____
 Single Booth _____ Double Booth _____
 Booth Location _____

FOOD VENDOR APPLICATION

Please print clearly.

Business Name _____ Contact Name _____

Address _____ City _____ State _____ Zip _____

Phone (Hm) _____ (Cell) _____ Federal Tax ID # _____

(Required for Permit)

**E-Mail *(Required)* _____ Website _____

Vehicle Info: Color _____ Make _____ Model _____ Tag # _____

Trailer Info: Color _____ Size _____ Tag # _____ Booth Space (Please circle one): Single Double

Booth space is 12' by 12'. If your canopy/service trailer is any larger than 12 feet, you must purchase an additional space. Also, stock trailers will not be allowed at the curb so, make sure you have some way to carry additional stock as needed. No generators allowed.

Do you require electricity? _____ How many of each? _____ 110V _____ 220V (4-prong only) Do you require water? _____

Please list **ALL** items you will be selling. If there are more items than what will fit here, please attach a menu. _____

Please specify if you can vary your menu or make substitutions _____

Name Badges: First 2 badges are free. Additional badges are \$3 each. List Names (1) _____

(2) _____ (3) _____ (4) _____

Please note any booth requests here. We will do our best to accommodate you, but there are no guarantees. _____

Please send the following to The Art Center - 420 West Main Street Blue Ridge, GA 30513:

1. Completed and signed application (Application Deadline is February 15, 2012)
2. Photos of your canopy/service trailer (photos will not be returned)
3. Copy of your menu (with prices)
4. Check or money order made payable to The Art Center for the following: *(Note: All checks will be deposited upon receipt.)*
 - Booth fee (**Single \$300 / \$200 per additional booth space**) - This includes your \$50 City Permit Fee.
 - Non-refundable jury fee (**\$30**). If your Art Center membership is active through the festival dates, jury fee is waived.
 - Additional name badge fees (if applicable) - First 2 badges are free. Additional badges are \$3 each.

- Incomplete applications will not be processed.
- Please be aware that this is a juried festival, which means, your previous participation does not automatically guarantee you a space. The application deadline is February 15, 2012. The jury process will begin approximately 10 business days later. ****We will notify you of your approval status, via E-MAIL, by March 9, 2012.** All festival communications will be sent to the e-mail address you listed above, so please check that account regularly. You should also monitor your Spam folder.
- Booth space is 12' by 12'. If your canopy/service trailer is any larger than 12 feet, you must purchase an additional space.
- No refunds after April 20, 2012. Refunds prior to April 20, 2012 are subject to a \$50 handling fee.
- Returned check fee \$50
- All approved menu items must be sold throughout the entire festival.

I hereby acknowledge and understand that neither the Blue Ridge Mountains Arts Association nor anyone associated with the Arts in the Park Festival can be held liable for any loss or damage to exhibitor's property or person nor the property or person of anyone accompanying the exhibitor. By signing and submitting this application, I agree to follow all festival rules and regulations as set forth by the Blue Ridge Mountains Arts Association.

Signed _____ Date _____



36th Annual Arts in the Park Festivals
Downtown City Park ~ Blue Ridge, GA
Spring Festival ~ May 26th & 27th, 2012
Fall Festival ~ October 13th & 14th, 2012
Festival Hours ~ 10:00am to 5:00pm Both Days

Food Vendor Rules & Regulations

Blue Ridge Mountains Arts Association, the City of Blue Ridge and any and all persons, property owners, suppliers, volunteers and entities associated with the **Arts in the Park Festivals** are not liable for any damages, injury or loss to any person or goods from any cause whatsoever. All vendors, their heirs, administrators, and executors do hereby waive and release all of the above named from any and all claims or damages of whatever arising out of the vendors' participation in the **Arts in the Park Festivals**.

To give vendors a reasonable chance for successful sales and to provide diversity of food items and beverages for attendees, we strive to prevent duplication of food items at the **Arts in the Park Festivals**. In order to do this, we require Food Vendors provide an exact and complete listing of the food items and beverages you wish to serve (and corresponding prices) on Food Vendor Application. Food Vendors must sell **all** pre-approved menu items for the **entire** show. Nothing may be offered for sale that is not listed as approved at time of acceptance. Last minute changes are not allowed, and food vendors will be asked to remove unapproved items from sale. Alcoholic beverages are not allowed!

Set-up is allowed during allotted times only. While the **Arts in the Park Festivals** Committee will make every effort to accommodate specific requests, we cannot **guarantee** booth locations. Booths must be set-up within their designated 12'x12' space. If your food service set-up (including trailer and tongue) exceeds 12', you must purchase an additional space. Only one Food Vendor allowed per space. Food Vendors must display prices prominently.

Booth must be set-up and ready for business by 9:30am both days. All cars, trucks, trailers and debris are to be off the street by 9:00am. If set-up is not complete by 9:00am, then vendors must hand-carry items to the booths. Non-compliance with this may affect obtaining booth space in future **Arts in the Park Festivals**.

Early breakdown will not be permitted. There is no rain date – come prepared rain or shine. Booth must always be opened and manned during festival hours. Vendors are responsible for booth set-up and break-down. Vendors are responsible for Georgia State Sales Tax collection and reporting (7%). Food vendors are responsible for complying with all State of Georgia health and safety regulations.

Grease/oil must be securely contained and removed from premise at end of Festival. Food Vendors are required to use the provided dumpsters for booth trash. Vendors are responsible for cleaning up booth space. Vendors cannot leave debris, boxes, etc. at booth space. Food Vendors are required to bring a 55 gallon trash can to put next to their booth for use by the public (these will be emptied by park clean-up staff).

Music is restricted to pre-approved Entertainment Vendors **only**. No sound amplification equipment (i.e., portable radios, stereos, CD players, etc.) allowed in exhibit area for any reason.

Vendors will not be allowed to park cars, trucks, or trailers at the curb surrounding the park during festival hours – **NO EXCEPTIONS**. Parking rules will be strictly enforced. One parking permit per vendor will be provided; please let us know if you will be bringing additional vehicles. Please plan your operation so that it does not depend on having a car close to your booth. You will be able to unload equipment/stock before Festival begins, then move vehicles immediately to designated parking areas. If you think you may need to restock throughout the day, we suggest bringing a dolly, hand-cart, garden cart or wheelbarrow to bring additional stock to booth as necessary.

Booth space includes electricity and water. Please specify electrical and water requirements on Food Vendor Application. Vendors must provide their own heavy duty extension cords and power strips, food grade water hoses, ice and other supplies and materials needed to operate their booth, change, etc.

Arts in the Park Festivals Committee reserves the right to remove from our mailing list vendors who display, or have displayed in the past, unprofessional behavior.

Arts in the Park Festivals Committee reserves the right to remove any vendor from the **Arts in the Park Festivals** who does not adhere to all Rules & Regulations set forth by the Blue Ridge Mountains Arts Association and the **Arts in the Park Festivals** Committee.

We look forward to seeing you at our 36th Annual Arts in the Park Festivals! Thank you for your participation and support of the Blue Ridge Mountains Arts Association!